

Preschool Extended Care Afternoon Teacher

QUALIFICATIONS

The Preschool Afternoon Teacher:

- shall have a minimum of 12 ECE units and current First Aid and CPR
- shall be a person sensitive to the needs of others, evidence a love of children and learning, and be open-minded, tolerant, and flexible.
- shall be physically and emotionally healthy, punctual, enthusiastic, and dependable.

ACCOUNTABILITY

The afternoon teacher is directly responsible to the Preschool Director. The afternoon teacher will work as a team member with all other personnel of the school and church.

DUTIES AND RESPONSIBILITIES

Young children learn from playing, problem solving, questioning, and experimenting. Preschool teachers use play and other instructional techniques to teach children about the world. For example, they may help improve children's social skills by having them work together to build a neighborhood in a sandbox or teach math by having children count when building with blocks.

- Supervises all activities to ensure the safety of each child at all times
- Implements schedules and routines to ensure children have enough physical activity, rest, and playtime
- Utilizes positive redirection and modeling to ensure appropriate behavior and safety of students
- Organizes activities so children can learn about the world, explore interests, and develop talents
- Communicates with parents in a professional manner about their child's daily activities
- Keeps supervisor aware of any behavioral problems, accidents, or special needs of any of the children
- Takes responsibility for the upkeep of all equipment and material
- Assumes equal share of the joint cleaning responsibilities
- Attends and actively participates in workdays, staff development days and staff meeting
- Helps in maintaining children's personal hygiene
- Maintains professional attitude
- Maintains confidentiality at all times
- Carries out all duties and responsibilities outlined in the employee handbook

Preschool teachers work with children from different ethnic, racial, and religious backgrounds.

COMPENSATION/HOURS

- \$15 - \$20/hour depending upon experience
- 10 hours/week minimum, at least 4pm – 6pm each day