



COVID-19 School Site-Specific Protection Plan

School or District Site Name	
Good Shepherd Lutheran School (Middle School)	
School Type (select one)	
<input type="checkbox"/> Traditional/Alternative Public School <input type="checkbox"/> Charter School <input checked="" type="checkbox"/> Private, Independent or Parochial	
School Task Force Members and Positions (ie teachers, custodians, secretaries, paras, parents, students, administration)	
Kristin Lorenz, Lower School Director Laura Fitzpatrick, Upper School Director Lisa Herrmann, Office Manager Kim Dimaio, Preschool Teacher Carol Wise, 1st Grade Teacher, 4th grade grandparent Lisa Vaccaro, 2nd Grade Teacher, parent Beth Ardzooni, Middle School Teacher	
Public Health Liaisons and Contact Information (Primary and Secondary: Name, Email and Phone)	
Elanor Thompson, elanor.thompson@gslsnovato.org , 415-897-2510 ext. 108 Andrea Fox, andrea.fox@gslsnovato.org , 415-897-8099, ext. 106	
This COVID-19 School Site-Specific Protection Plan (SSSPP) was most recently updated on:	
August 30, 2021	
Principal or Administrator	
Name: Kristin Lorenz Laura Fitzpatrick	Title: Lower School Director Upper School Director
Email: kristin.lorenz@gslsnovato.org laura.fitzpatrick@gslsnovato.org	Phone Number: 415-897-2510 ext. 103 415-897-2510 ext. 102

I, Laura Fitzpatrick, certify that all staff and parents have been provided a copy of this SSSPP, which is posted on our school/district website, and that staff have received training as described in this SSSPP.

Signature:

Date:

Specific Control Measures and Screenings

Please provide as much detail as possible for how you intend to implement each guideline. If you need additional space, please provide an attachment.

1. All activities are consistent with and will adjust to changing applicable state and local Public Health Orders. A multi-disciplinary Task Force has been established to develop and support this School Site-Specific Protection Plan, who meet regularly to monitor and adjust the plan based on input from all stakeholders.

Our health liaisons meet regularly to make adjustments as new information is released from Marin Public Health, CDC, and MCOE.

2. Health and safety practices and protocols are in place, including hand washing, appropriate face coverings, and access to essential protective equipment, and up to date student and staff attendance tracking.

We have added: 2 freestanding handwashing stations, touchless hand sanitizer dispensers, signage- instructing proper face covering placement, and handwashing techniques. Freestanding air purifiers in each room, added fans, classroom cleaning kits in each room including masks, gloves, sanitizing spray, disinfectant wipes, and paper towels. We only allow vaccinated adults (non-staff) on campus.

3. Training is provided to all staff, students and families reinforcing the importance of health and safety practices and protocols.

Training is provided to all employees during staff development days, at the beginning of the school year, prior to reopening, and throughout the school year. Trainings included are: Properly cleaning and sanitizing your workplace, high touch areas, and your surroundings; How to properly use EPE equipment; When and how to report a COVID situation; Obligations to protect yourself and others. Training for students will be reinforced the first day of school. Family reminders are shared at the welcome coffee and Back to School Night .

4. A primary and secondary point of contact are established, identified, and trained at each school site to direct questions or concerns around practices, protocols, or potential exposure. These points of contact will also serve as a liaison to Public Health and contact information is identified in the School Site-Specific Protection Plan. (Points of Contact listed above).

Primary contact at Middle School Campus: Andrea Fox -
Secondary contacts: Lisa Herrmann, Office Manager; Kristin Lorenz
Lower School Director, Laura Fitzpatrick Upper School Director

5. Plans are implemented for intensified cleaning and disinfecting, including training for staff and access to cleaning supplies and essential protective equipment, and regular disinfecting of frequently touched surfaces.

There are cleaning supplies, such as disinfecting wipes, disinfectant sprays, and face coverings and gloves. Or janitorial staff has been trained on COVID cleaning protocols by Township Building Services. The staff uses CRI approved HEPA filters in the vacuums and electrostatic disinfection. Teachers clean desktops at the end of the day. Janitorial services clean and disinfect all other surfaces and floors nightly.

6. Health screening for students and staff are conducted as advised and updated by Public Health. On July 23, 2020 the Centers for Disease Control and Prevention provided updated guidance on screening K-12 students emphasizing that parents and caregivers must monitor their children for signs of infectious illness every day at home, and universal symptom screening for K-12 students is not required.
[\(MCOE Staff Health Screening\)](#)

Should a student exhibit symptoms during the day, we have a designated, enclosed room for isolation purposes. We have asked families to provide an emergency contact who is able to pick up the student within a half hour of receiving the call from the office that their student is symptomatic. The room is located in a low traffic area, away from classrooms and with easy access to the office.

7. Staff and students who are sick are expected to stay home and an isolation area is identified for students who begin to exhibit symptoms during the school day, until they can be picked up.
Describe placement of designated Isolation Area:

We recommended that all staff get tested before interacting with students or returning to work. Again, all staff are strongly encouraged to be fully vaccinated. Any unvaccinated staff are required to test weekly by Thursdays. The results are sent to our office manager, Lisa Herrmann, who sends out reminders when necessary. We will be providing rapid antigen tests on campus via a program with the CA Dept. of Public Health. This is expected to be available to staff and students within the first month of school.

Note: Staff were strongly encouraged to get the vaccine since it was first available. They are instructed to self-monitor for symptoms and stay home if necessary. Families are told to keep children home with any Covid symptoms, especially fever, cough or shortness of breath. They may be return after symptoms resolve, with either a negative Covid test or a doctor's note.

8. Schools and districts will cooperate with Public Health to support testing strategies to mitigate transmission of COVID-19, including testing for staff at the beginning of the school year, and then no less than once every two months. This may include testing of students with appropriate parental permissions obtained in advance. (Identify testing vendors, if applicable)

N/A in 2021-2022 School Year per MCOE and MPH

- 9. Protocols, actions and template communications are in place for the following COVID-19 related scenarios (link: [Marin County Public Health Protocols & Communication Templates](#) for each scenario):
 - a. A student or staff member either exhibits COVID-19 symptoms or has a temperature of 100.4 or above.
 - b. A family member or someone in close contact with a student or staff member tests positive for COVID-19.
 - c. A student or staff member tests positive for COVID-19.
 - d. A student or staff member tests negative for COVID-19 after symptoms or confirmed close contact.

Communication has included information on the scenarios listed above. We included a Health and Safety notification in our August packet that went out to all families and staff. We included a reminder of our sick policy as well. Our health liaisons have tracked the different health department guidelines based on the latest guidelines.

- 10. Where practicable, physical distancing of six feet is maintained between adults and students; four feet distance is permissible between students within a classroom or instructional area where requirements herein are in practice.

N/A in 2021-2022 School Year per MCOE and MPH

- 11. For elementary schools, stable classroom cohorts (up to standard class size at each respective grade level) are maintained throughout each school day, and through each quarter or semester, with an assigned primary cohort teacher, and systems are in place to prevent the mixing of classroom cohorts.

N/A in 2021-2022 School Year per MCOE and MPH

- 12. For middle and high schools, larger cohorts made up of students from more than one classroom may be arranged as long as accurate attendance data for students and adults is maintained on a daily basis while avoiding schoolwide mixing of students and staff.

N/A in 2021-2022 School Year per MCOE and MPH

- 13. Where practicable, desks are arranged facing forward to minimize face to face proximity between students.

N/A in 2021-2022 School Year per MCOE and MPH

- 14. School staff are permitted to visit and instruct more than one classroom cohort, following physical distancing and face covering protocols, and must document/record visits to classrooms that are not identified as their primary classroom cohort.

N/A in 2021-2022 School Year per MCOE and MPH

- 15. Routes for entry and exit to the campus will be designated for each classroom cohort, using as many entrances/exits as feasible.

N/A in 2021-2022 School Year per MCOE and MPH

- 16. Schedules for arrivals, recess and lunch will be strategically coordinated to prevent mixing of classroom cohorts.

N/A in 2021-2022 School Year per MCOE and MPH

- 17. Congregate movement through hallways will be minimized as much as practicable.

N/A in 2021-2022 School Year per MCOE and MPH

- 18. Large gatherings (i.e., school assemblies) are currently prohibited.

Assemblies: Per MPH & MCOE August 26th 2021: Any school assemblies will take place outdoors and masked. For Lunch: Students are eating at tables with their section before masking up and playing together.

- 19. The use of outdoor space for instructional purposes is maximized, shared, and coordinated to ensure students remain in their cohort. Efforts should also be made to maximize fresh air flow in classrooms through existing ventilation systems and opening of windows and doors as much as possible.

Classes meet outside whenever possible. When not, we are ventilating, using fans, and using air purifiers inside the classroom. Assemblies are held outside, per MPH.

- 20. Use of shared playground equipment will be limited in favor of physical activities that require less contact with surfaces, and shared equipment will be cleaned between uses.

N/A in 2021-2022 School Year per MCOE and MPH

21. Use of non-classroom space for instruction such as gymnasiums and multi-use rooms should be considered to support physical distancing with cleaning between uses.

N/A in 2021-2022 School Year per MCOE and MPH

22. Meals will be served in classrooms or outside instead of cafeterias or dining rooms, with individually plated or bagged meals as much as practicable.

We have a pizza vendor for once a week and a hot lunch vendor (Choice Lunch) for all other school days. Meals will be eaten outside when possible or in the classroom. Each meal is individually wrapped and prepared in a licensed facility, except for the pizza, and the meals are delivered to the classrooms by a designated staff member. Any snacks sent in are individually wrapped, prepared in commercial kitchens. Pizza is served outside by vaccinated adults using gloves and mask.

23. Routines and schedules will be developed to enable students and staff to regularly wash their hands at staggered intervals.

N/A per MCOE and MPH for the 2021-2022 school year. Note: Both students and staff are strongly encouraged to wash their hands regularly. We have provide two outdoor handwashing stations and utilizes sinage to support these habi

24. All staff as well as all students in grades 3 - 12 are required to wear face coverings while in the classroom and on campus unless there is a medical or behavioral contraindication. Students from grades TK - 2 are strongly encouraged to wear face coverings and should be supported and taught how to wear them properly.

All students K-8 must wear face coverings. Teachers spent the first few days reviewing how to take them on and off. There are extra disposable masks in every classroom. Face coverings will be worn in every class including PE.

25. Training will be provided for staff and students on proper use of face coverings which will include instruction to minimize touching of face coverings.

Staff and students from kindergarten and up all are wearing face coverings. There are signs posted throughout the school to remind students. We have disposable face coverings in every classroom in case people forget theirs. Staff will remind the students about the proper face covering and show a video again once the students are back on campus.

26. Sharing of supplies, manipulatives, toys, sports equipment, and other learning and recreational materials will be limited and each student will have separate individually labeled boxes or cubbies.

N/A per MCOE and MPH for the 2021-2022 school year.

27. Sharing of electronic devices, clothing, books and other games or learning aids will be avoided as much as practicable.

N/A per MCOE and MPH for the 2021-2022 school year.

28. Use of privacy boards or clear screens will be considered as much as practicable.

N/A per MCOE and MPH for the 2021-2022 school year.

29. Non-essential visitors, including parent volunteers will be limited and essential workers will be required to adhere to all health and safety guidelines.

We are limiting non-essential visitors. We have directed parents to only enter the school building for scheduled volunteer hours. We are requiring ALL volunteers and visitors to show proof of vaccination before being in the classrooms or interacting with students. We are promoting calling the office to pick up or drop off a student or drop a supply at a designated location outside the building (white bench) instead of coming onto campus.

30. A [School Site-Specific Protection Plan](#) outlining the above measures is completed, posted and shared with all stakeholders and updated as state and local Public Health guidance dictates.

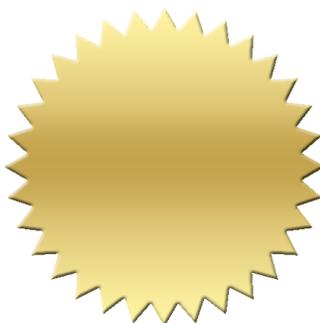
The Middle School Site-Specific Protection Plan is posted on our website and the link is sent to all stakeholders. All eligible students and staff should get vaccinated as soon as possible and are required to verify their vaccination status. Staff that are not fully vaccinated are required to be tested weekly. Staff and student vaccination rate data (the percentage of staff and students who are fully vaccinated) should be published and posted on the school website no later than Oct. 1, 2021 and will be updated on a monthly basis. Vaccination status of individual students and staff will not be made public. Current staff vaccination rate is 99% fully vaccinated. We are gathering data on the eligible student vaccination rate, which only applies to approximately half of our middle school students. We will post this on our website in September.

****Attach any supporting documents or additional information for each Guideline to the back of the SSSPP.**



School Site-Specific Protection Plan

Certificate of Completion



Good Shepherd Lutheran School

has completed the School Site-Specific Protection Plan with current information related to COVID-19 Protocols and Procedures. The full SSSPP is available for viewing or download here:

www.gslsnovato.org

This certificate should be displayed in the site's main office and the full SSSPP should be available online at the above web address.